

**JEFFERSON COUNTY BOARD MINUTES**  
**TUESDAY, June 11, 2024, 7:00 P.M.**

Chair Steve Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Richardson, who was present via Zoom.

Supervisors Morris, White, and Gulig were absent, and having given prior notification, were excused.

District 1 .....	Richard C. Jones	District 2.....	Cassie B. Richardson
District 3 .....	Robert Preuss	District 4.....	Karl Zarling
District 5 .....	James B. Braughler	District 6.....	Dan Herbst
District 7 .....	Dwayne C. Morris	District 8.....	Michael Wineke
District 9 .....	Bruce Degner	District 10.....	Mark Goose
District 11 .....	Elizabeth Hafften	District 12.....	Matthew Tracy
District 13 .....	Amanda Truax	District 14.....	Kirk Lund
District 15 .....	Steven J. Nass	District 16.....	Meg Turville-Heitz
District 17 .....	Russell Kutz	District 18.....	Brandon White
District 19 .....	Dave Drayna	District 20.....	Curtis Backlund
District 21 .....	John C. Kannard	District 22.....	Blane Poulson
District 23 .....	George Jaeckel	District 24.....	Roger Lindl
District 25 .....	Matthew Foelker	District 26.....	Amanda Golson
District 27 .....	Joan Callan	District 28.....	Anthony Gulig
District 29 .....	Mary K. Roberts	District 30.....	Walt Christensen

Braughler led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Golson present in person at 7:01 p.m.

Approval of the Agenda. Jaeckel moved to accept as drafted. Seconded by Poulson and passed.

Wineke, Executive Committee Chair, moved to approve the County Board minutes from May 14, 2024. Seconded by Turville-Heitz and passed.

**Special Order of Business:**

1. Proclamation 2024-04 Congratulating the Lakeside Lutheran High School Boys Track Team on their Division 2 State Track Championship. **Lund moved for adoption of the Proclamation 2024-04.** Seconded by Backlund and passed.
2. Resolution Recognizing Life Saving Efforts of: Deputy Ashley Nedanovski, Deputy Jared Mejia, Deputy Pete Betanski, Sergeant Eli Wiedenfeld, LPN Melissa Maasz, LPN Laurissa Stachel. **Drayna moved for adoption of the Resolution 2024-14.** Seconded by Jaeckel and passed.

3. Presentation of the 2023 audit results given by Jake Lenell from CliftonLarsonAllen.

Hafften present at 7:10 p.m. via zoom.

**Communications:**

**County Clerk McGraw presented the following communications:**

1. Treasurer's Monthly Report.

**GENERAL FINANCIAL CONDITION JEFFERSON COUNTY, WISCONSIN  
June 01, 2024**

Available Cash on Hand			
	May 01, 2024	\$ 2,237,162.17	
	May Receipts	<u>\$ 10,104,501.78</u>	
Total Cash			\$12,341,663.95
Disbursements			
7	General – May 2024	\$ 5,680,707.07	
	Payroll – May 2024	<u>\$ 2,984,803.99</u>	
Total Disbursements			<u>\$ 8,665,511.06</u>
			<b>\$ 3,676,152.89</b>
Cash on Hand (in bank) June 01, 2024		\$ 4,006,904.75	
Less Outstanding Checks		<u>\$ 330,751.86</u>	
Total Available Cash			<b>\$ 3,676,152.89</b>
Local Government Investment Pool – General			\$ 37,130,869.05
DANA Investments			\$ 30,661,575.19
EHLERS Investments			\$ -0-
Local Government Investment Pool - Clerk of Courts			\$ 31,955.73
Local Government Investment Pool - Farmland Preservation			\$ 196,787.40
Local Government Investment Pool - Parks/Liddle			\$ 94,605.09
Local Government Investment Pool - County Bond			<u>\$ 587,035.96</u>
			\$ 68,702,828.42
2024 Interest - Super N.O.W. Acct.			\$ 23.86
2024 Interest – Sweep Acct.			\$ 177,712.48
2024 Interest - L.G.I.P. - General Funds			\$ 565,559.98
2024 Interest - EHLERS 2022A			\$ 55,662.95
2024 Interest - DANA Investments			\$ 565,712.08
2024 Interest - L.G.I.P. - Parks/Carol Liddle Fund			\$ 2,087.64
2024 Interest - L.G.I.P. - Farmland Preservation			\$ 4,342.49
2024 Interest - L.G.I.P. - Clerk of Courts			\$ 705.17
2024 Interest - L.G.I.P. - County Bond			<u>\$ 12,954.07</u>
Total 2024 Interest			\$ 1,384,760.72

**KELLY M. STADE, JEFFERSON COUNTY TREASURER**

2. Certificate of Excellence given to Child Support.

3. Retirement Recognition.

4. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on June 20, 2024, at 7:00 p.m.

**Public Comment: None**

June 11, 2024

**Annual Reports:**

Human Services Director, Brent Ruehlow; Corporation Counsel, Danielle Thompson; UW Extension Area Director, Chrissy Wen; and Economic Development Consortium, Deborah Reinbold. The annual reports were received, placed on file, but not printed in the minutes pursuant to Board Rule 3.01(13).

**Committee Reports, Resolutions, Proclamations, and Ordinances:**

**Wineke, Executive Committee Chair, introduced Resolution No. 2024-15. Amending the Jefferson County Board Supervisory District Plan to incorporate newly created Ward 4 in the Town of Aztalan**

Executive Summary

In February of 2024, the Wisconsin legislature enacted new legislative maps establishing Wisconsin assembly and senate district boundaries. Pursuant to Wis. Stat. §5.15(6)(a), no ward line may cross the boundary of a congressional, assembly or supervisory district.” The new legislative maps split Town of Aztalan Ward 3 into two separate assembly and senate districts. To comply with Wisconsin law which prohibits wards from crossing assembly district lines, the Town of Aztalan, by a resolution adopted on April 10, 2024, divided the former Ward 3 into two wards by creating Ward 4 as shown in Exhibit A. Pursuant to Wis. Stat. §59.10(3)(c), the County must now amend its supervisory district plan to reflect the renumbering of the wards specified in the plan.

This resolution amends the County supervisory district plan to incorporate the newly created Town of Aztalan Ward 4 into Supervisory District #18. This amendment does not change the boundaries of the Supervisory Districts and does not change the population within the district boundaries (Table 1). The Executive Committee considered this resolution at its meeting on April 24, 2024, and recommended forwarding to the County Board to formally adopt the amended Jefferson County Board of Supervisors’ supervisory district plan.

WHEREAS, the Executive Summary is hereby incorporated into this resolution; and

WHEREAS, 2023 Wisconsin Act 94 enacted on February 19, 2024, established newly created Wisconsin legislative districts; and

WHEREAS, in accordance with Wis. Stat. §5.15(6)(a) the Town of Aztalan was required to divide to Ward 3 consistent with the assembly district lines and did so by creating Ward 4; and

WHEREAS, Jefferson County must now amend its supervisory district plan to reflect the Town of Aztalan’s ward renumbering; and

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that the Jefferson County Board supervisory district plan is amended to include Town of Aztalan Ward 4 in Supervisory District #18 such that Supervisory District #18 shall now consist of Town of Aztalan Wards 3 & 4 and City of Jefferson Wards 3, 4 & 5.

BE IT FURTHER RESOLVED, a certified copy of the County’s amended supervisory district plan shall be filed with the Secretary of State.

*Fiscal Note: Passage of this resolution has no fiscal impact.*

**Wineke moved for the adoption of Resolution No. 2024-15.** Seconded by Poulson and passed.

**Jones, Finance Committee Chair, introduced Resolution No. 2024-16. Initial Resolution Approving Revenue Bond Financing for Bug Tussel Wireless, LLC.**

Executive Summary

This Initial Resolution authorizes Jefferson County to participate with other counties in an Intergovernmental Agreement to finance a project for the acquisition, construction and installation of certain telecommunications infrastructure for the purpose of providing wireless internet and telephone communication services to businesses, governmental units, and residents of rural communities where such service is currently unavailable or prohibitively expensive. Fond du Lac County will serve as the conduit bond issuer for Revenue Bond Financing for the Borrower, Bug Tussel Wireless, LLC which includes costs for projects located in Jefferson County in an amount not to exceed \$5,000,000. This resolution reflects Jefferson County's intent to participate in conduit bond financing with Fond du Lac County serving as the issuing county issuing revenue bonds in an amount not to exceed \$250,000,000 of which up to \$5,000,000 could be on behalf of, and guaranteed by, Jefferson County and the remainder guaranteed by other participating counties. Bug Tussel Wireless, LLC and its parent company Hilbert Communications will have the primary obligation to pay debt service on the bonds, and each participating county will be required to guarantee the payment of its proportionate share of the bonds should the Borrower fail to make payment.

This Initial Resolution also reflects Jefferson County's intent to proceed with negotiation of the related agreements necessary to the financing including the Intergovernmental Agreement and Guaranty. These agreements are expressly conditioned upon final approval by the County Board by means of a Final Resolution at a future meeting of the Jefferson County Board of Supervisors. This Initial Resolution expressly states that the bonds will never constitute an indebtedness of the County or a charge against its credit or taxing powers, and that all the County's costs in connection with the issuance of the bonds will be paid by the Borrower, Bug Tussel Wireless, LLC and its parent corporation Hilbert Communications. In addition, Jefferson County will receive an annual guaranty fee from the Borrower based on the amount of the Guaranty provided. The Jefferson County Finance Committee approved this resolution at its meeting on June 4, 2024, and recommended forwarding to the County Board for approval

WHEREAS, Section 66.1103 of the Wisconsin Statutes (the "Act") authorizes municipalities to authorize the issuance and sale of bonds to construct, equip, re-equip, acquire by gift, lease or purchase, install, reconstruct, rebuild, rehabilitate, improve, supplement, replace, maintain, repair, enlarge, extend or remodel industrial projects; and

WHEREAS, Bug Tussel Wireless, LLC, a Wisconsin limited liability company (the "Company"), and/or one or more of its affiliates (including, without limitation, Hilbert Communications, LLC and Cloud 1, LLC), whether existing on the date hereof or to be formed and whether owned directly or indirectly by the Company, desires to finance a project consisting of the acquisition, construction and installation of certain telecommunications infrastructure that includes, among other things (i) acquisition of tower sites by purchase or lease of land and equipping such sites with towers and electronics to provide broadband, high speed cellular, emergency communications and point to point (P2P) data communications; (ii) constructing fiberoptic data transmission facilities (cable and electronics) between towers, key community facilities, businesses and residential aggregation points; (iii) where appropriate, connecting individual premises into the broadband network including the cost of Consumer Premise Equipment (CPE); (iv) payment of capitalized interest; (v) funding of a debt service reserve fund; (vi) payment of such project costs located in Jefferson County in an amount not to exceed \$5,000,000; and (vii) payment of professional fees (collectively, the "Project"), all of which will be for the purpose of providing wireless internet and telephone communications services to

businesses, governmental units and residents of rural communities where such service is currently unavailable or is prohibitively expensive; and

WHEREAS, Jefferson County is a political subdivision of the State of Wisconsin within whose boundaries a portion of the Project is located; and

WHEREAS, pursuant to Sections 66.1103 and 66.0301 of the Wisconsin Statutes, individual counties or two or more counties, each a “Participating County”, acting pursuant to an Intergovernmental Agreement may serve as the conduit issuer for such financing; and

WHEREAS, (i) the aggregate cost of the Project in Jefferson County and the Participating Counties is presently estimated to be not greater than \$250,000,000, (ii) the aggregate amount of the Project proposed to be financed with one or more issues or series of tax-exempt or taxable revenue bonds does not exceed \$250,000,000 (the “Bonds”) to be issued by Fond du Lac County, Wisconsin (the “Issuing County”) acting pursuant to intergovernmental powers, and (iii) the portion of the Project located in Jefferson County does not exceed \$5,000,000; and

WHEREAS, Section 66.1103(3)(f) of the Wisconsin Statutes provides that a municipality also may finance an industrial project which is located entirely outside the geographic limits of the municipality, but only if the revenue agreement for the project also relates to another project of the same eligible participant, part of which is located within the geographic limits of the municipality; and

WHEREAS, the Project includes necessary infrastructure for essential services by and for Jefferson County and local units of government in Jefferson County and is in furtherance of the public purposes set forth in the Act; and

WHEREAS, the proposed Project is a multi-jurisdictional project which is located in multiple counties to be identified, and the Company has requested that each of the Participating Counties approve an initial resolution (the “Initial Resolution”) providing for the financing of the Project in an aggregate amount not to exceed \$250,000,000; and

WHEREAS, pursuant to the Intergovernmental Agreement, Fond du Lac County shall be the Issuing County of said revenue Bonds, and it shall be determined at a future date which county or counties shall be Participating Counties; and

WHEREAS, the Company has requested that Jefferson County and other Participating Counties who will directly benefit from the Project to each provide a limited guaranty (the “Guaranty”) to enhance the collateral position of the Company in an amount equal to the pro rata portion of the Project costs incurred and essential services benefits derived in such Participating County; and

WHEREAS, the Company will have the primary obligation to make all scheduled principal and interest payments when due on the Bonds, and Jefferson County’s Guaranty will apply only in the event that the Company does not make the required payments due on the Bonds; and

WHEREAS, in return for Jefferson County’s Guaranty, Jefferson County shall receive an annual guaranty fee (based upon the amount of its Guaranty), and the Company will pay all costs to Jefferson County and all expenses by Jefferson County related to the bond issue; and

WHEREAS, at the option of the Company, bond insurance may be purchased with respect to the Bonds which will require approval by subsequent resolution of Jefferson County; and

WHEREAS, the Company shall enter into a Reimbursement Agreement (the “Reimbursement Agreement”) with Jefferson County agreeing to reimburse Jefferson County for any payment required under Jefferson County’s Guaranty and to indemnify Jefferson County for any and all costs, expenses and liabilities related to the Bonds; and

WHEREAS, as further security for its Guaranty, Jefferson County shall receive a first mortgage on all land, buildings, and improvements of the Company located in Jefferson County which are financed with proceeds of the Bonds.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors as follows:

1. Jefferson County hereby approves that Fond du Lac County, as the Issuing County, acting pursuant to the Intergovernmental Agreement, shall:

(a) Finance the Project in an aggregate amount not to exceed \$250,000,000 which includes Project costs located in Jefferson County in an amount not to exceed \$5,000,000; and

(b) Acting pursuant to the Intergovernmental Agreement by and among one or more Participating Counties, Fond du Lac County shall issue industrial development revenue bonds in one or more issues or series of tax-exempt or taxable bonds in an aggregate amount not to exceed \$250,000,000 in order to finance costs of the Project located in the Participating Counties, pursuant to Section 66.1103(3)(f) of the Wisconsin Statutes.

2. The aforesaid plan of financing contemplates, and is conditioned upon, the following:

(a) The Bonds shall be limited obligations of the Issuing County, acting pursuant to the Intergovernmental Agreement, and are payable solely from revenues provided by the Company and are secured in part by the limited Guaranty of Jefferson County;

(b) The Bonds shall never constitute an indebtedness of Jefferson County, the Issuing County or the Participating Counties within the meaning of any state constitutional provision or statutory limitation;

(c) The Bonds shall not constitute or give rise to a pecuniary liability of the Issuing County, or the Participating Counties, or a charge against their general credit or taxing powers;

(d) The Project shall be subject to property taxation in the same amount and to the same extent as though the Project were not financed with industrial development revenue bonds;

(e) The Company shall find a purchaser for all of the Bonds;

(f) All out-of-pocket costs, including but not limited to legal fees and Trustee's fees, incurred by Fond du Lac County or the Jefferson County in connection with the issuance and sale of the Bonds shall be paid by the Company, whether or not the Issuing County or another Participating County ultimately issues the Bonds; and

(g) Jefferson County shall be paid an annual guaranty fee (based upon the amount of Jefferson County's Guaranty).

3. The aforesaid plan of financing shall not be legally binding upon Jefferson County nor be finally implemented unless and until:

(a) The details and mechanics of the bond financing are authorized and approved by a further resolution of Fond du Lac County, as the Issuing County, by a vote of at least three-fourths of the members-elect (as defined in Section 59.001(2m) of the Wisconsin Statutes) of the Board of Supervisors. Such approval shall be solely within the discretion of the Issuing County, acting pursuant to the Intergovernmental Agreement and approval of the Board of Supervisors of the Issuing County;

(b) Said approval and Guaranty are further conditioned upon terms and conditions of one or more written agreements between Jefferson County and the various parties

involved, ensuring that all of the proceeds from the sale of the Bonds shall be administered by a duly appointed independent trustee, that the bond proceeds shall be used exclusively for the development of the Project and for no other purpose, and that the project funds shall be paid over to the Company by the trustee only as they become needed for completion of the Project;

(c) The County Clerk of Jefferson County shall cause notice of adoption of this Initial Resolution, in the form attached hereto as Exhibit A, to be published once in a newspaper of general circulation in Jefferson County, and the electors of Jefferson County shall have been given the opportunity to petition for a referendum on the matter of the aforesaid bond issue, all as required by law;

(d) Either no such petition shall be timely filed or such petition shall have been filed and said referendum shall have approved the bond issue;

(e) The county clerks of Jefferson County and the Participating Counties shall each have received an employment impact estimate issued under Section 238.11 of the Wisconsin Statutes;

(f) The Bonds shall be limited obligations of the Issuing County, acting pursuant to the Intergovernmental Agreement and are payable solely from revenues provided by the Company and secured in part by a limited guaranty of each Participating County;

(g) All Participating Counties have entered into the Intergovernmental Agreement and identified Fond du Lac County as the Issuing County;

(h) All Participating Counties have approved their respective guaranties by a vote of at least three-fourths of the members-elect of their respective County Board of Supervisors; such subsequent approval shall be solely within the discretion of each Participating County; and

(i) All documents required to consummate the financing have been duly authorized and delivered.

4. Pursuant to the Act, all requirements that the Project be subject to the contracting requirements contained in Section 66.1103 are waived, the Company having represented that it is able to negotiate satisfactory arrangements for completing the Project and that Jefferson County's interests are not prejudiced thereby.

5. The County Clerk of Jefferson County is directed following adoption of this Initial Resolution (i) to publish notice of such adoption not less than one time in the official newspaper of Jefferson County, such notice to be in substantially the form attached hereto as Exhibit A and (ii) to file a copy of this Initial Resolution, together with a statement indicating the date the Notice to Electors was published, with the Wisconsin Economic Development Corporation within twenty (20) days following the date of publication of such notice.

6. This Initial Resolution is an "initial resolution" within the meaning of the Act and official action toward issuance of the Bonds. Furthermore, it is the reasonable expectation of Jefferson County that proceeds of the Bonds may be used to reimburse expenditures made on the Project prior to the issuance of the Bonds. The maximum principal amount of debt expected to be issued for the Project on the date hereof is \$250,000,000.

7. Jefferson County Officers and Corporation Counsel shall forthwith negotiate and confer with all interested parties, draft, edit, or approve and deliver the contracts or other documents necessary to carry out the provisions of this Initial Resolution; provided, however, that such Officers and Corporation Counsel shall present the same to the Board of Supervisors for the Board's final review, ratification, and approval of all of the specific terms and conditions contained in said documents prior to the issuance of the Bonds on behalf of the Company. Such subsequent

approval shall be solely within the discretion of Jefferson County and its Board of Supervisors, notwithstanding this Initial Resolution.

*Fiscal Note: Under this agreement, Jefferson County would be a secondary guarantor of up to \$5 million of bonds issued by Fond du Lac County. The bonds issued by Fond du Lac County are not a direct obligation of Jefferson County. The bonds are initially paid by Bug Tussel Wireless, LLC. In the event of a default by Bug Tussel, Bug Tussel's parent company Hilbert Communications, LLC. would then guarantee the debt. If both these entities default, then Jefferson County would be next to guarantee payment.*

*Jefferson County will receive an annual fee of 20 basis points on the outstanding debt for its promise to guarantee. For the County's \$5 million share, this equates to a beginning fee of \$10,000, which would decline over time as principal is paid on the debt.*

**Jones moved for the adoption of Resolution No. 2024-16.** Seconded by Backlund and passed.

**Jones, Finance Committee Chair, introduced Resolution No. 2024-17. Accepting \$500 in restricted donations for the Jefferson County Health Department's Safe Sleep Program and amending the 2024 budget**

Executive Summary

The Jefferson County Health Department was awarded a total of \$500 in restricted donations for their Safe Sleep Program from the Kiwanis Club of Jefferson Wisconsin towards the purchase of Pack N Plays and Safe Sleep Kits to ensure a safe sleep environment for families in need.

The Jefferson County Health Department has successfully implemented a Safe Sleep Program for many years for families in Jefferson County. This program demonstrates to parents and caregivers the importance of providing safe sleep environments for infants. There are instances of infants dying as a result of unsafe sleep environments and this program helps to mitigate that by providing education and a Pack N Play to families with limited resources. Using an evidence-based program, Public Health Nurses from our department make a home visit to each family receiving the safe sleep information, demonstrate how to set up the Pack N Play, and provide education on how to ensure a safe sleep environment for their infant.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, this funding is available to the Jefferson County Health Department from the Kiwanis Club of Jefferson Wisconsin, and

WHEREAS, the Jefferson County Health Department's Safe Sleep Program has already served six families in 2024 and 25 families in 2023, and

WHEREAS, this program continues to provide opportunities to educate families on safe sleep practices.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby accepts \$500 in restricted donations for the Jefferson County Health Department's Safe Sleep Program.

*Fiscal Note: Passage of this resolution authorizes the County Finance Director to make the necessary budget adjustments to enact this resolution. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).*

**Jones moved for the adoption of Resolution No. 2024-17.** Seconded by Jaeckel and passed. Ayes 27 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Wineke, Degner, Groose, Hafften, Tracy, Truax, Lund, Nass, Turville-Heitz, Kutz, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl,



Foelker, Golson, Callan, Roberts, Christensen), Noes 0, Abstain 0, Absent 3 (Morris, White, Gulig), Vacant 0.

**Braugler, Human Resources Committee Chair, introduced Resolution No. 2024-18. Adopting the Market-Response Compensation Management Program Policy**

Executive Summary

The Jefferson County Human Resources Department, in conjunction with BoldPath Consulting and input from a Compensation Employee work group, has developed the Market-Response Compensation Management Program (MRCM) to address the dynamic nature of compensation management and ensure the County's pay structure remains competitive, equitable, and flexible. The MRCM policy is designed to address salary discrepancies relative to market trends and maintain internal equity, thereby enhancing Jefferson County's capability to attract and retain talent. The policy includes provisions for adjusting compensation based on market analysis, internal equity reviews, and structured progression plans for underfilled positions. The policy uses a strategic approach to compensation management that aligns with the County's overarching goals and objectives.

On May 21, 2024, the Human Resources Committee reviewed the proposed policy and recommended forwarding to the County Board for approval to implement the policy with the preparation of the 2025 budget.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County recognizes the importance of maintaining a competitive and equitable pay structure to attract and retain a skilled workforce, and

WHEREAS, the Human Resources Department has developed the Market-Response Compensation Management Program (MRCM) to provide a structured and strategic approach to managing compensation, and

WHEREAS, the MRCM policy includes mechanisms for adjusting compensation based on market trends, internal equity reviews, and structured progression plans for underfilled positions, and

WHEREAS, the policy aims to address salary discrepancies, maintain internal equity, and support the County's strategic plan by aligning compensation practices with market dynamics and organizational needs, and

WHEREAS, the MRCM policy has been reviewed and supported by the Human Resources Committee.

NOW, THEREFORE, BE IT RESOLVED, that the Jefferson County Board of Supervisors hereby approves the implementation of the Market-Response Compensation Management Program (MRCM) as outlined in the attached policy document and for use in the preparation of the 2025 Jefferson County Budget.

*Fiscal Note: This resolution does not require an amendment to the 2024 County budget. Any fiscal impact related to the implementation of the Market-Response Compensation Management Program (MRCM) will be considered and incorporated into the 2025 budgetary process. This process will involve a detailed review and recommendation by the County Administrator and the Finance Committee, with final approval by the County Board anticipated in November 2024.*

**Braugler moved for the adoption of Resolution No. 2024-18.** Seconded by Lund and passed.

**Braugler, Human Resources Committee Chair, introduced Resolution No. 2024-19. Approving the elimination of a Full-time Lead Intake Worker Position and Creating a Full-**

## **time Intake Worker Position and Eliminating a Full-time Intake After Hours Worker Position and Creating a Full-time, Exempt Crisis Supervisor Position in the Human Services Department**

### Executive Summary

The Human Services Director has identified the need to restructure certain positions to better meet operational needs and align with the department's strategic goals. This resolution proposes the elimination of one full-time Lead Intake Worker position, which is currently underfilled with an intake worker, and the creation of one full-time Intake Worker position. Additionally, it recommends eliminating one full-time Intake After Hours Worker position, which is currently filled by an individual who meets the requirements of the supervisory position and creating one full-time exempt Crisis Supervisor position.

The Human Resources Committee reviewed the Human Services Director's request on May 21, 2024, and recommended forwarding the following resolution to County Board for consideration and approval.

WHEREAS, the Human Services Director has evaluated its staffing needs and determined that restructuring of certain positions will improve operational efficiency and service delivery, and

WHEREAS, the 2024 budget included a request to eliminate one full-time Intake Worker position and create one full-time Lead Intake Worker position, and

WHEREAS, subsequent evaluation has indicated that the creation of the Lead Intake Worker position was not aligned with current operational needs and should be restructured to a full-time Intake Worker position, and

WHEREAS, the Lead Intake Worker position is currently underfilled with an Intake Worker, and

WHEREAS, the department has further identified the need to eliminate one full-time Intake After Hours Worker position and create one full-time exempt Crisis Supervisor position to better manage crisis situations and ensure effective oversight, and

WHEREAS, the Intake After Hours Worker position is currently filled by an individual who meets the requirements for the Crisis Supervisor position, and

WHEREAS, the restructuring of these positions will result in the retention of qualified staff and maintain continuity of service without the need for layoffs, in accordance with County Board preferences, and

WHEREAS, internal candidates will be considered for the newly created Crisis Supervisor position, including the current occupant of the Intake After Hours Worker position.

NOW, THEREFORE, BE IT RESOLVED, that the Jefferson County Board of Supervisors approves the following position changes in the Human Services Department:

1. Eliminate one full-time Lead Intake Worker position, currently underfilled with an Intake Worker.
2. Create one full-time Intake Worker position.
3. Eliminate one full-time Intake After Hours Worker position.
4. Create one full-time exempt Crisis Supervisor position, currently filled with an After-Hours Intake Worker.

*Fiscal Note: The restructuring of these positions is designed to be budget-neutral, with salary and benefit costs reallocated within the existing budget framework of the Human Services Department. The elimination of the Lead Intake Worker and Intake After Hours Worker positions, combined with the creation of the Intake Worker and Crisis Supervisor positions, will have no anticipated*

*tax levy impacts to Jefferson County. This is a budget amendment. Passage of this resolution requires twenty (20) of thirty (30) affirmative votes.*

**Braugler moved for the adoption of Resolution No. 2024-19.** Seconded by Poulson and passed. Ayes 27 (Jones, Richardson, Preuss, Zarling, Braugler, Herbst, Wineke, Degner, Groose, Hafften, Tracy, Truax, Lund, Nass, Turville-Heitz, Kutz, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Golson, Callan, Roberts, Christensen), Noes 0, Abstain 0, Absent 3 (Morris, White, Gulig), Vacant 0.

**Jaeckel, Planning and Zoning Committee Chair, introduced the following report:**

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

**Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2024-06. Amending Official Zoning Map**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4535A-24, R4536A-24, R4537A-24, R4538A-24, R4539A-24, R4540A-24, R4541A-24 were referred to the to the Jefferson County Planning and Zoning Committee for public hearing on May 16, 2024, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

Rezone to create a 1-acre residential building site along Concord Center Drive in the Town of Concord from PIN 006-0716-1431-001 (41.072-Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditional upon receipt of and recording of the final certified survey map, receipt of suitable soil test, access approval of maintaining authority, extraterritorial plat review. R4535-24 Kiley Groose (Mark D & Lisa S Groose Trust)

Rezone to create a 2-acre residential building site along Wright Road, Town of Farmington, from parcel 008-0715-1914-001 (20.0 acres) and 008-0715-1942-000 (40 acres) in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditional upon receipt of and recording of the final certified survey map, receipt of suitable soil test, access approval of maintaining authority, extraterritorial plat review, no development on slopes greater than 20%. R4536-24 Brian Toczyski (Schumacher Trust)

Rezone to create two, 2-acre residential lots from parcels 018-0713-0213-003 (18.970 acres) and 018-0713-0224-000 (40 acres) near N1779 North Shore Road, Town of Lake Mills, in accordance with Sec. 11.04(f)8 of the Jefferson County Ordinance. Rezoning is conditional upon receipt of and recording of the final certified survey map, receipt of suitable soil test, access approval of maintaining authority, extraterritorial plat review, filing of affidavit of zoning status on remaining lands. R4537-24 NCEnterprises LLC

Rezone all of parcel 032-0815-1512-001 (2 acres) at N8844 South Road, Town of Watertown, in accordance with Sec. 11.04(f)8 of the Jefferson County Ordinance. Rezoning is

conditional upon filing of affidavit of zoning status on remaining lands. R4538-24 Ricky & Erica Schneekloth (Lights on LLC)

Rezone to create a 2-acre residential building site from parcel 020-0813-2622-001 (42.464 acres) along Springer Road, Town of Waterloo. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditional upon receipt of and recording of the final certified survey map, receipt of suitable soil test, access approval of maintaining authority. R4539A-24 J & K Strauss Trust

Rezone to create (3), 1-acre residential building sites from PIN 030-0813-2714-000 (43.404-Ac) off Springer Road in the Town of Waterloo. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditional upon receipt of and recording of the final certified survey map, receipt of suitable soil test, access approval of maintaining authority and filing of affidavit of zoning status on remaining lands. R4540A-24 J & K Strauss Trust

### **FROM A-1 EXCLUSIVE AGRICULTURAL TO N NATURAL RESOURCES**

Rezone to create a 13.5-acre Natural Resource zone from parcel 030-0813-2622-001(42.464 acres) in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. The property is along Springer Road, Town of Waterloo. Rezoning is conditional upon receipt of and recording of the final certified survey map and access approval of maintaining authority. R4541A-24 J & K Strauss Trust

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

*Fiscal Note: Passage of this resolution has no immediate fiscal impact.*

**Jaeckel moved for the adoption of Ordinance No. 2024-06.** Seconded by Poulson and passed. Kannard and Goose abstained from voting due to a potential conflict of interest.

### **Appointment by County Board Chair:**

By virtue of the authority vested in me under Section 3.05(1)(c)-(d) of the County Board Rules, I hereby request confirmation of the following appointments as listed in the agenda.

Dwayne Morris to the Community Justice Collaborating Council (CJCC) for a term ending April 21, 2026.

Michael Wineke to the Community Action Coalition for an indeterminate term.

**Braugler moved to confirm the above appointments.** Seconded by Lund and passed.

### **Appointment by Human Services Board:**

Jones, Human Services Board Chair, By virtue of the authority vested in the Human Services Board under Section 3.05(1)(j) of the County Board Rules, the Human Services Board hereby requests County Board's confirmation of the appointments as listed in the agenda.

Mary Dixon to the Aging & Disability Resource Center Advisory Committee (ADRC) for a three-year term ending July 1, 2027.

Frankie Fuller to the Aging & Disability Resource Center Advisory Committee (ADRC) for a three-year term ending July 1, 2027.

Carol O'Neil to the Aging & Disability Resource Center Advisory Committee (ADRC) for a three-year term ending July 1, 2027.

Michael Wineke to the Aging & Disability Resource Center Advisory Committee (ADRC) for a three-year term ending July 1, 2027.

Frankie Fuller to the Nutrition Project Council for a three-year term ending July 13, 2027.

**Jones moved to confirm the above appointment.** Seconded by Christensen and passed.

**Public Comment: (General) None**

**Announcements:**

Supplemental information presented at the June 11, 2024, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

**There being no further business, Jaeckel moved that the Board adjourn. Seconded by Turville-Heitz and passed at 8:39 p.m.**